

MIRZA GHALIB COLLEGE, GAYA

Notice

Date: 19th April 2023

This is to inform to all the Executive Body member of IQAC of the College that a meeting is going to be held on 24th April 2023, Monday in the IQAC office room at 4.00 pm to discuss on the below mentioned agenda.

Therefore, All members are requested to attend the meeting.

Agenda: -

1. Confirmation of the minutes of the last meeting
2. Renovation of Building
3. National Workshop on world intellectual property
4. Miscellaneous by the permission of Chairperson.

MEMBERS OF IQAC

- | | |
|---------------------------|--------------------------|
| 1. Dr. Shujat Ali Khan | Principal |
| 2. Dr. Aftab Alam | HOD, Deptt. of English |
| 3. Dr. Fazlur Rahamn Khan | HOD. Deptt. of History |
| 4. Dr. Jawed Ikbal Khan | HOD Deptt. of Math |
| 5. Dr. Sarfaraz Khan | HOD Deptt. of Psy |
| 6. Dr. Sarwat Shamsi | Teacher Representative |
| 7. Dr. Pervez Wahab | HOD Deptt. of Commerce |
| 8. Mr. Firoz Ashrafi | Member G.B |
| 9. Dr. Ali Imam Khan | Rtd. Principal |
| 10. Dr. Farasat Hussain | Community Representative |
| 11. Mr. Amon Roy | Accountant |
| 12. Dr. Aftab Ahmad Khan | Deptt. Of Zoology. |

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|------------------|------------------|
| Chairperson | Shujat Ali Khan |
| Member | Md Aftab Alam |
| Member | Fazlur |
| Member | Ikbal |
| Member | |
| Member | |
| Member | |
| Member | Pervez |
| Member | Firoz Ashrafi |
| Member | Ali Imam |
| Member | Firasat |
| Member | Amon Roy |
| IQAC Coordinator | Aftab Ahmad Khan |

Aftab Ahmad Khan
IQAC Coordinator

Shujat Ali Khan
Chairperson

MIRZA GHALIB COLLEGE, GAYA

Executive Body Meeting of Internal Quality Assurance Cell

Dated:-24th April 2023

Venue: Meeting Room of the IQAC of Mirza Ghalib College, Gaya

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 24th April 2023, Monday from 03.30 am in the office of IQAC of the College. The meeting was presided over by the Chairperson of the IQAC.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Renovation of Building
3. National Workshop on world intellectual property
4. Miscellaneous by the permission of Chairperson.

Following members have attended the meeting: -

1. Dr. Shujat Ali Khan	Principal
2. Dr. Aftab Alam	HOD, Deptt. of English
3. Dr. Fazlur Rahamn Khan	HOD. Deptt. of History
4. Dr. Jawed Ikbali Khan	HOD Deptt. of Math
5. Dr. Sarfaraz Khan	HOD Deptt. of Psy
6. Dr. Sarwat Shamsi	Teacher Representative
7. Dr. Pervez Wahab	HOD Deptt. of Commerce
8. Mr. Firoz Ashrafi	Member G.B
9. Dr. Ali Imam Khan	Rtd. Principal
10. Dr. Farasat Hussain	Community Representative
11. Mr. Amon Roy	Accountant
12. Dr. Aftab Ahmad Khan	Deptt. Of Zoology.

Chairperson	<i>Shujat Ali Khan</i>
Member	<i>Dr. Aftab Alam</i>
Member	<i>Dr. Fazlur Khan</i>
Member	<i>Dr. Jawed Ikbali Khan</i>
Member	
Member	<i>Dr. Sarwat Shamsi</i>
Member	<i>Dr. Pervez Wahab</i>
Member	
Member	<i>Dr. Ali Imam Khan</i>
Member	<i>Dr. Farasat Hussain</i>
Member	<i>Mr. Amon Roy</i>
IQAC Coordinator	<i>Dr. Aftab Ahmad Khan</i>

ITEM NO. 1

The coordinator, IQAC read out the agenda and the minutes of last meeting . all members of IQAC confirmed it unanimously.

ITEM NO. 2

Members discussed for the renovation of the building and Class room and suggestion have been sought from all the department.

- A committee have to constituted for the supervision of requirement and work.
- Class room require repair. It should be done earliest.
- Members have advised to IQAC coordinator to place a requisition as per NAAC requirement and make proper attention on it.

ITEM NO. 3

Members discussed with coordinator of IQAC regarding conducting a seminar on world intellectual property.

ITEM NO. 4

With the permission of Chairperson

- A) IQAC coordinator discussed about a fund for the publication and research work.
- B) Members suggested for two-day training programme of ICT for the Teaching staff.

The meeting was concluded with the vote of thanks by the Chairman.


IQAC Coordinator


Chairperson

MIRZA GHALIB COLLEGE, GAYA

Notice

Date: 21st Nov 2022

This is to inform to all the Executive Body member of IQAC of the College that a meeting is going to be held on 28th November 2022, Monday in the IQAC office room at 4.00 pm to discuss on the below mentioned agenda.

Therefore, All members are requested to attend the meeting.

Agenda: -

1. Confirmation of the minutes of the last meeting
2. To make some more Smart Classes.
3. Discussion on IQAC year plan for the new academic year.
4. Miscellaneous by the permission of Chairperson.

MEMBERS OF IQAC

1. Dr. Md. Sarfaraz Khan
2. Dr. Shujat Ali Khan
3. Dr. Masroor Ahmad
4. Dr. Aftab Alam
5. Dr. Fazlur Rahman Khan
6. Dr. Jawed Iqbal Khan
7. Dr. Sarfaraz Khan
8. Dr. Sarwat Shamsi
9. Dr. Pervez Wahab
10. Mr. Firoz Ashraf
11. Dr. Ali Imam Khan
12. Dr. Farasat Hussain
13. Mr. Amon Roy
14. Dr. Aftab Ahmad Khan

- Principal
Vice Principal & TR
HOD, Deptt. of Physics
HOD, Deptt. of English
HOD, Deptt. of History
HOD, Deptt. of Math
HOD, Deptt. of Psy
Teacher Representative
HOD, Deptt. of Commerce
Member G.B
Rtd. Principal
Community Representative
Accountant
Deptt. Of Zoology.

- Chairperson *Suhar*
Member *Shujat Ali Khan*
Member *Md Aftab Alam*
Member *Pakhal*
Member *Fakhar*
Member *H. Brown*
Member *✓*
Member *Ayaz*
Member *Firoz Ashraf*
Member *Qin*
Member *Pratima*
Member *Hanover*
IQAC Coordinator *Aftab Ahmad Khan*

Aftab Ahmad Khan
IQAC Coordinator

Suhar
Chairperson 11/11/22

MIRZA GHALIB COLLEGE, GAYA

Executive Body Meeting of Internal Quality Assurance Cell

Dated:-28th November 2022

Venue: Meeting room of the IQAC of Mirza Ghalib College, Gaya

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 04.02.2021, Wednesday from 03.30 am in the office of IQAC of the College. The meeting was presided over by the Chairperson of the IQAC.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. To make some more Smart Classes.
3. Discussion on IQAC year plan for the new academic year.
4. Miscellaneous by the permission of Chairperson

Following members have attended the meeting: -

- | | |
|---------------------------|--------------------------|
| 1. Dr. Md. Sarfaraz Khan | Principal |
| 2. Dr. Shujat Ali Khan | Vice Principal & TR |
| 3. Dr. Masroor Ahmad | HOD, Deptt. of Physics |
| 4. Dr. Aftab Alam | HOD, Deptt. of English |
| 5. Dr. Fazlur Rahamn Khan | HOD, Deptt. of History |
| 6. Dr. Jawed Iqbal Khan | HOD Deptt. of Math |
| 7. Dr. Sarfaraz Khan | HOD Deptt. of Psy |
| 8. Dr. Sarwat Shamsi | Teacher Representative |
| 9. Dr. Pervez Wahab | HOD Deptt. of Commerce |
| 10. Mr. Firoz Ashrafr | Member G.B |
| 11. Dr. Ali Imam Khan | Rtd. Principal |
| 12. Dr. Farasat Hussain | Community Representative |
| 13. Mr. Amon Roy | Accountant |
| 14. Dr. Aftab Ahmad Khan | Deptt. Of Zoology. |

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| Chairperson | <i>Suhar</i> |
| Member | <i>Shujat Ali Khan</i> |
| Member | |
| Member | <i>Mr. Aftab Alam</i> |
| Member | <i>Pakhal</i> |
| Member | <i>Sikhar</i> |
| Member | <i>A. D. D. D. D.</i> |
| Member | <i>I</i> |
| Member | <i>Agarwal</i> |
| Member | <i>Firoz Ashraf</i> |
| Member | <i>Amit</i> |
| Member | <i>Imam</i> |
| Member | <i>Amon Roy</i> |
| IQAC Coordinator | <i>Aftab Ahmad Khan</i> |

ITEM NO. 1

The coordinator, IQAC read out the agenda and the minutes of last meeting . all members of IQAC confirmed it unanimously.

ITEM NO. 2

Members discussed for some more smart classes in the college., and IQAC coordinator was asked to make a budget for the said purpose.

ITEM NO. 3

Members discussed with coordinator of IQAC regarding the new academic year of IQAC and asked to take suggestion from the different department.

ITEM NO. 4

With the permission of Chairperson

- A) IQAC coordinator drew attention towards the attendance of students.
- B) Discussed on obtained feedback from students and parents.

With the vote of thanks by the chair the meeting was concluded.


IQAC Coordinator


Chairperson 28/11/22

MIRZA GHALIB COLLEGE, GAYA

Notice

Date: 20th July 2022

This is to inform to all the Executive Body member of IQAC of the College that a meeting is going to be held on 27th July 2022, Wednesday in the IQAC office room at 3.30 pm to discuss on the below mentioned agenda.

Therefore, all members are requested kindly to make it convenient to attend the meeting.

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Purchase of utensils for laboratories
3. Purchase of Books for Library.
4. Discussion for the registration of Alumni of the college.
5. Miscellaneous by the permission of Chairperson.

MEMBERS OF IQAC

1. Dr. Md. Sarfaraz Khan	Principal
2. Dr. Shujat Ali Khan	Vice Principal & TR
3. Dr. Masroor Ahmad	HOD, Deptt. of Physics
4. Dr. Aftab Alam	HOD, Deptt. of English
5. Dr. Fazlur Rahamn Khan	HOD, Deptt. of History
6. Dr. Jawed Iqbal Khan	HOD Deptt. of Math
7. Dr. Sarfaraz Khan	HOD Deptt. of Psy
8. Dr. Sarwat Shamsi	Teacher Representative
9. Dr. Pervez Wahab	HOD Deptt. of Commerce
10. Mr. Firoz Ashraf	Member G.B
11. Dr. Ali Imam Khan	Rtd. Principal
12. Dr. Farasat Hussain	Community Representative
13. Mr. Amon Roy	Accountant
14. Dr. Aftab Ahmad Khan	Deptt. Of Zoology.

Chairperson

Member

Member

Member

Member

Member

Member

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Member

Member

Member

Member

Member

Aftab Ahmad Khan
IQAC Coordinator

Suhaz
Chairperson 20/8/22

MIRZA GHALIB COLLEGE, GAYA

Executive Body Meeting of Internal Quality Assurance Cell

Dated:-27th July 2022

Venue: Meeting room of the IQAC of Mirza Ghalib College, Gaya

An Executive Meeting of Internal Quality Assurance Cell (IQAC) of the College was held today on 04.02.2021, Wednesday from 03.30 am in the office of IQAC of the College. The meeting was presided over by the Chairperson of the IQAC..

Agenda:-

1. Confirmation of the minutes of the last meeting
2. Upgradation of laboratories
3. Purchase of Books for Library.
4. Discussion for the
5. Miscellaneous by the permission of Chair.

Following members have attended the meeting: -

1.Dr. Md. Sarfaraz Khan	Principal
2.Dr. Shujat Ali Khan	Vice Principal & TR
3.Dr. Masroor Ahmad	HOD, Deptt. of Physics
4.Dr. Aftab Alam	HOD, Deptt. of English
5. Dr. Fazlur Rahman Khan	HOD, Deptt. of History
6.Dr. Jawed Iqbal Khan	HOD, Deptt. of Math
7.Dr. Sarfaraz Khan	HOD, Deptt. of Psy
8.Dr. Sarwat Shamsi	Teacher Representative
9.Dr. Pervez Wahab	HOD, Deptt. of Commerce
10.Mr. Firoz Ashraf	Member G.B
11.Dr. Ali Imam Khan	Rtd. Principal
12.Dr. Farasat Hussain	Community Representative
13.Mr. Amon Roy	Accountant
14.Dr. Aftab Ahmad Khan	Deptt. Of Zoology.

Chairperson	Shujat Ali Khan
Member	
Member	Md. Aftab Alam
Member	Pervez Wahab
Member	Fazlur Rahman
Member	Jawed Iqbal Khan
Member	Sarfaraz Khan
Member	Sarwat Shamsi
Member	Pervez Wahab
Member	Firoz Ashraf
Member	Ali Imam Khan
Member	Farasat Hussain
Member	Amon Roy
IQAC Coordinator	Aftab Ahmad Khan

ITEM NO. 1

The coordinator, IQAC read out the agenda and the minutes of last meeting . all members of IQAC confirmed it unanimously.

ITEM NO. 2

Members discussed to purchase the laboratories utensils and following suggestion have been given to concerned department.

- To make a list for the purchase of items.
- Practical table require replacement/ repair. It should be done earliest.
- Members have advised to IQAC coordinator to place a requisition and make proper attention on it.

ITEM NO. 3

Members discussed with coordinator of IQAC regarding purchase of books for the PG Seminar library and instructed to concerned department to table the list of required book list.

ITEM NO. 4

Discussion was held for the registration of Alumni of the college. For the purpose of this a committee was constituted.

ITEM NO. 5

With the permission of Chairperson

- A) IQAC coordinator discussed about the conducting seminars by the college in the college campus.
- B) Members suggested to install ICT facilities in some more class room.

With vote of thanks to the chair the meeting concluded.

Aftab Ahmad Khan
IQAC Coordinator

Suhani
Chairperson 4/4/21